



**CHENNAI PORT AUTHORITY
FINANCE DEPARTMENT**

Walk-in-Interview on 05-06-2026

(On Contract for [3] Years)

Position: MANAGER (IT) Upper Age Limit: 40 Years

No. of Posts: 1 [ONE]

**Consolidate remuneration of
Rs.1,20,000/- Per Month**

Particulars	Details
Qualification & Experience	First Class Graduate in B.E./B.Tech in Computer Science & Engineering / Information Technology / specialization in the relevant IT field from a recognized university/institution. 5 years' experience in the Executive cadre in Programming / Electronic Data Processing / Network/System Design & Analysis / relevant fields of Information Technology in any industrial/commercial organization
Desirable	Working experience in Traffic & Marine Operations Software, knowledge & working experience in SAP - S4 HANA. Experience in the Port/Shipping Sector.
Interview procedure	(a) The time limit for receiving the application is limited on the day of walk-in-interview as 1000 hrs to 1100 hrs. (b) The applications of the candidates who have registered with the Port within the scheduled time only will be scrutinized. (c) The Certificates and other details will be scrutinized and the candidates will be shortlisted by 1 PM. (d) All the candidates thus shortlisted will be interviewed from 2 PM onwards.

TERMS AND CONDITIONS OF ENGAGEMENT

- 1. Period of engagement:** Contractual engagement of full time is for a period of Three [03] years from the date of reporting to duty and further extendable subject to review of performance and requirement. The contract period of Three [03] years will automatically come to an end on expiry of the contract period and no notice will be issued.
- 2. Consolidated remuneration:** Consolidated remuneration of Rs.1,20,000/- per month will be paid, and no other service benefits will be paid. TDS as applicable to the professional consultancy services will be deducted from the consolidated remuneration as per the extant Rules / IT Act. The remuneration will be paid as per the attendance recorded. Unauthorized absence/ absence without leave will be treated as “No Work, No Pay,” and accordingly, a proportionate amount will be deducted from the monthly remuneration. Further, the above remuneration is subject to an annual increment of up to a maximum of 5%, as per applicable norms.
- 3. Place of Posting:** The place of posting would be in the Finance Department - EDP Division functioning under the Finance Department, Chennai Port Authority or as may be decided by the Competent Authority, but during the tenure, you shall be liable to be posted/transferred anywhere to serve any of the projects. You shall report to the Financial Advisor and Chief Accounts Officer (FA&CAO), Chennai Port Authority.
- 4. Hours of Work:** He / She shall be required to work during normal working hours as per the place of posting of the Port and such extended hours as necessary for the proper discharge of their duties. The selected candidate is also expected to work for additional hours depending on the necessity and urgency of work, for which no additional remuneration will be paid. The selected candidate is required to attend work on weekly off days/holidays due to the exigencies of work, for which no additional remuneration will be paid.
- 5. Leave/ Holidays:**
 - a) The selected candidates are not entitled to avail of any other kind of leave, except for one day paid leave in a month in addition to weekly off and Port holidays, and appropriate deductions will be made in the Consolidated Remuneration.
 - b) No claim will be entertained for encashment of un-availed portion of leave for any reason whatsoever. The said Leave cannot be carried forward over the next Calendar year.
 - c) In case of absence for a continuous period of 10 days without the prior approval of the Head of Department, the contractual engagement shall automatically cease to exist without any notice or intimation

d) Not entitled to any paid sick leave.

Job Role & Responsibility:

He / She shall report to the FA & CAO or any person authorized by him.

Duties and Responsibilities:

The Manager (IT) will be responsible for:

- 1 Architect and implement enterprise-level IT systems while developing strategic technology roadmaps aligned with business goals.
- 2 Supporting digital transformation projects.
- 3 Maintain network stability and security, and provide deep technical expertise for complex troubleshooting.
- 4 Evaluate departmental technical requirements and submit a report.
- 5 Execute IT projects as per directives.
- 6 Manage SAP and iPortman implementation, and the end-to-end EBS Project.
- 7 Ensure timely and accurate generation of SAP-HCM reports as required by user departments.
- 8 Manage MIS systems, including Business Intelligence and Business Objects.
- 9 Protect data by developing data security and restoration controls.
- 10 Managing cybersecurity to protect against attacks.
- 11 Securing IT infrastructure (servers, cloud environments, internal networks) to prevent potential breaches.
- 12 Implement cybersecurity frameworks (ISO 27001, NIST) while conducting regular vulnerability assessments.
- 13 Integrate legacy and modern systems through API-driven architecture for seamless operations.
- 14 Automate routine operations and optimize system resource utilization for maximum efficiency.
- 15 Coordinate with IT teams to prepare project plans.
- 16 Create reports and presentations to update on project status.
- 17 Ensure project timelines and deliverables.
- 18 Work with user departments to gather requirements and provide updates.
- 19 Report project progress to the Head of the Department and carry out work assigned by FA&CAO.

These duties encompass both strategic IT leadership and essential security management to maintain and enhance the technological capabilities of the ChPA.

6. Fixed Deposit Receipt & India Non Judicial Rs. 100/- (One Hundred Rupees) stamp paper:

- (i) The selected candidate has to furnish a Fixed Deposit Receipt from any Nationalized Bank as Security for a sum of Rs. 3,60,000 (Rupees Three Lakhs Sixty Thousand Only) and Security Bond (attached) in India Non Judicial Rs. 100/- (One Hundred Rupees) stamp paper in favor of

Chairman, Chennai Port Authority valid for a period of 3 [Three Years] from the date of Appointment Order.

- (ii) The Fixed Deposit Receipt for a sum of Rs. 3,60,000 (Rupees Three Lakhs Sixty Thousand Only) received from the successful candidate would be returned to the selected (Principal + Interest) Candidate upon his successful satisfactory completion of the contract period.

7. Accommodation and Transportation: Based on availability, residential quarters in the Port Colony may be provided upon request, subject to recovery of 10% of the consolidated remuneration towards rent, in addition to license fee, electricity and water charges, as applicable, will be recovered from the consolidated remuneration. The Port will not provide any transportation facilities.

8. Medical Facilities: The selected Candidate will be provided medical facilities for yourself, your spouse, and up to two dependent children (below 21 years) under the inpatient facility at the Port Hospital.

9. Pre-Closure or Termination: The contractual engagement may be terminated by the candidate by giving three months' notice, Conditions and the Port by giving one-month notice period. In case the candidate fails to give three months' notice, compensation equivalent to shortfall period shall be paid to the Port. However, the engagement is terminable with 24 hrs. notice for unsatisfactory performance and for any act considered to be derogatory/detrimental to the interest of Chennai Port Authority without any compensation.

10. The entitlements, privileges, and benefits available to regular employees of the Port are not applicable to individuals engaged on a contractual basis.

11. You may be eligible for TA/DA on official tours, if any, as applicable to an equivalent grade in the Port.

12. Maintenance of Confidentiality:

- a) During the tenure of your service with the Port, you shall devote your full time, attention, and skill to your duties to the best of your ability. You shall not, directly or indirectly, engage or associate yourself with any other business, activity, position, or part-time work without prior permission from the Port.
- b) You must maintain the highest degree of confidentiality and safeguard all records, documents, and confidential information related to the Port's business that may come to your knowledge or possession by any means. You shall use such records and information only in a duly authorized manner in the interest of the Port.

- c) For this clause, 'Confidential Information' includes, but is not limited to, details about the Port's business planning, employee services, customer information, engagement policies, development strategies, operational processes, concepts, projections, technology, manuals, designs, and any records or documents containing such information that are not in the public domain.
- d) At no point shall you remove or share any Confidential Information from the office without prior authorization.
- e) Your obligation to maintain the confidentiality of such information will survive the termination or expiration of your engagement with the Port.
- f) Any breach of the above conditions may result in summary dismissal from service and may also invite further legal action or any other remedies deemed fit by the Port as per applicable laws.
- g) In case of non-completion of the 3 [Three] year contract period for any reasons as stipulated by Chennai Port Authority and in the event of unsatisfactory performance or for any act deemed derogatory or detrimental to the interests of Chennai Port Authority the Fixed Deposit Receipt for a sum of Rs. 3,60,000 (Rupees Three Lakhs Sixty Thousand Only) received from the successful candidate along with any interest applicable would be encashed by Chennai Port Authority.

FA&CAO
CHENNAI PORT AUTHORITY

SECURITY BOND

[India Non Judicial Rs. 100/- (One Hundred Rupees) stamp paper]

Whereas

I, _____

_____ at present engaged as Manager (IT) on contract basis in the Finance Department of Chennai Port Authority for a period of three years vide letter No. _____ dated _____ w.e.f. _____ (date joining) do hereby undertake.

1. I agree to serve in the Finance Department – EDP Division of Chennai Port Authority for a minimum period of three years from the date of commencement as a Manager (IT).
2. I agree to and accept the Terms and Conditions stipulated in my letter of appointment.
3. I shall furnish the Fixed Deposit receipt for a sum of Rs. 3,60,000/- (Rupees Three Lakhs Sixty Thousand Only) in a Nationalized bank in favor of Chairman, Chennai Port Authority.
4. In the event of terminating the contract prior to the minimum serving period of three years, the Chennai Port Authority is at liberty to encash the fixed deposit amount of Rs. 3,60,000 (Rupees Three Lakhs Sixty Thousand Only) without any reference.

Signed and delivered by _____, on this ____ day ____ of year 2026 at Chennai Port Authority, Chennai-600 001.

IN THE PRESENCE OF A WITNESS:

1.

SIGNATURE

2.

Annexure-I

Application for the post Manager (IT)

1. Name:
2. Father's Name:
3. Date of birth:
.....
(Self-Certified copy of proof to be enclosed)
4. Age (As on 01/05/2026):
5. Gender:
6. Permanent Address:
.....
7. Address for Communication:
.....
8. Telephone: Landline:
Mobile :
9. E-mail Address:
10. Nationality:
11. Religion:Category (SC/ST/OBC/UR) :
.....
12. Aadhar No:
13. PAN No:
14. Qualification: (Self Certified copies of Mark sheets /
Certificates to be enclosed)

Affix Recent
Passport size
Photo here

Qualification	Year of Passing	Name of the Institution	Percentage with Division / Class
Class - X			
Class - XII			

B.E./B.Tech in Computer Science & Engineering / Information Technology			
Post Graduate degree in Computer Science & Engineering, / Information Technology			
Additional (if any)			

15. Experience: (Self Certified copies of Certificates to be enclosed)

Organization	Emoluments	Post	Period _____ (Duration
			_____ to _____)	

Additional Information (if any)

Declaration:

I do hereby declare that all the information furnished by me in this application are true and correct to the best of my knowledge and belief, and no information has been suppressed.

Full Signature of Applicant with Date)

**New Paper Advertisement published in the under
Classified Advertisement Column (Vacancy Notice) on
24.05.2026.**

*The Hindu (English, Tamil Nadu Edition),
Daily Thanthi (Tamil Nadu Edition),*



CHENNAI PORT AUTHORITY
**FINANCE DEPARTMENT**
Walk-in-Interview on
05/06/2026
(Contract for Three [3] years)

Position:
Manager (IT) Upper Age Limit: 40 Years
No. of Posts: 1 (ONE)
Consolidated Remuneration of
Rs.1,20,000/- per month

Qualification and Experience:
First Class Graduate in B.E./B.Tech in Computer
Science & Engineering / Information Technology/
specialization in the relevant IT field from a
recognized university / institution. 5 years'
experience in Executive cadre in Programming,
/ Electronic Data Processing/ Network/ system
design & Analysis/ relevant fields of Information
Technology in any industrial/ commercial
organization.

Desirable: Working Experience in Traffic &
Marine Operations Software, Knowledge &
Working experience in SAP - S4 Hana.
Experience in the Port/Shipping Sector.

Note: The time limit for receiving the application
is limited on the day of walk-in-interview 1000 hrs
to 1100 hrs. The applications of the candidates
who have registered with the Port within the
scheduled time only will be scrutinized. For further
details, visit www.chennaiport.gov.in

Venue: New Conference Hall,
Centenary Building, No.1, Rajaji Salai,
Chennai - 600 001. Phone: 044-2531 2964

F.A.C.A.O