



THE NATIONAL SMALL INDUSTRIES CORPORATION LIMITED
(A Government of India Enterprise)
Corporate Identification No. U74140DL1955GOI002481
Advt. No. **NSIC/HR/YP/01/2026**



The National Small Industries Corporation Ltd. (The premier Mini-Ratna Government of India Enterprise under Ministry of Micro, Small and Medium Enterprises) invites applications from Professionals with suitable domain expertise to be engaged as **Young Professionals (on contract basis)** in the Corporation and/or its subsidiaries.

1. The details of vacancies are as under:

S No.	Name of post	No. of Posts (On Contract basis)	Minimum Experience Required (No. of Years)	Consolidated Pay	Upper Age Limit
1.	Young Professional - Software & Web Development	02 (Two)	Minimum two-year work experience in the relevant field.	Rs.40,000/- to Rs. 70,000/- per month (all inclusive) *	40 years (as on closing date of advertisement)
2.	Young Professional - Digital Media & Social Media Management	02 (Two)			
3.	Young Professional - Market & Economic Analysis	02 (Two)			
4.	Young Professional – Digital Marketing, E-Commerce etc.	1 (One)			
5.	Young Professional – Company Secretary	1 (One)			
6.	Young Professional – Material Handling	1 (One)			
7.	Young Professional – Market Research, Data Interpretation & Financial Analysis	1 (One)			
8.	Young Professional – Civil Engineer	1 (One)			
9.	Young Professional – Electrical Engineer	1 (One)			
10.	Young Professional – MSME Business Outreach	2 (Two)			
11.	Young Professional – Venture Equity Fund Senior Analyst	2 (Two)			
12.	Young Professional – IT Specialist for Venture Capital Fund	1 (One)			

* Competent Authority may offer a higher slab against Position No. 11 at its sole discretion subject to qualification and experience.

Start date of filling of Online application	:	23.05.2026
Last date of filling of Online application	:	08.06.2026

2. Qualification and Experience Required:

S No.	Name of post	Qualification and Experience Required
1.	Young Professional - Software & Web Development (2 Posts)	
	Qualification	B.E. / B.Tech in Computer Science or combination Engineering or Masters in Computer Applications (MCA) from a recognised University/ Institute
	Nature of Experience and Competencies	<ul style="list-style-type: none"> • Domain: Software & Website Development • Technology: <ul style="list-style-type: none"> • Web Development (.NET), REST-API, Website hosting, • MS SQL Development, Windows Server Management
2.	Young Professional - Digital Media & Social Media Management (2 Posts)	
	Qualification	Bachelor's degree in Mass Communication, Digital Media, Journalism, or Public Relations from a recognized University. Degree of Master of Business Administration (MBA) from a recognized University/Institute would be an added advantage..
	Nature of Experience and Competencies	<p>Job Description:</p> <ul style="list-style-type: none"> • Regular content creation and social media handle management. • Coordination with internal divisions for verified updates. • Designing of digital leaflets/invitation cards/magazine material/posters/ brochures/pamphlets etc. • Making of short reels/capsules/short success stories for all social media consumption. • Monitoring of engagement metrics and improving outreach. • Strengthening NSIC's digital presence and visibility among MSMEs. • Providing feasible inputs to enhance the brand visibility of NSIC etc. <p>Required Experience</p> <ul style="list-style-type: none"> • Experience in Social Media management, Digital Marketing, or Content Creation. • Proven ability to manage organizational social media accounts and create professional digital content (posts, reels, videos, graphics). • Experience with analytics tools. • Experience in preparing performance reports and running engagement or promotional campaigns. • Prior work experience with government bodies, PSUs, or development-sector organizations is an added advantage. <p>Technical Skills</p> <ul style="list-style-type: none"> • Proficiency in content creation tools such as Adobe Photoshop, Illustrator, InDesign, Canva, etc.. • Strong understanding of major social media platforms and current digital trends. • Ability to develop engaging, accurate, and audience-focused content. • Photography skills preferred. Having/owning a high definition SLR Camera and/or expertise on high definition mobile photography is a plus.

	<p>Soft Skills</p> <ul style="list-style-type: none"> • Strong written and verbal communication abilities. • Good knowledge of English and Hindi (Both Written and Verbal). • Creativity, attention to detail, and ability to work under timelines. • Good coordination and teamwork skills etc.
3.	Young Professional - Market & Economic Analysis (2 Posts)
Qualification	Graduate Degree with MBA with specialisation in Business Analytics / Data Analytics / Strategy/ Finance/ Operations Management/Marketing or MA/M.Sc. in Economics/ Econometrics/ Physical Science/ Humanities from a recognized University/Institute with relevant experience.
Nature of Experience and Competencies	<ul style="list-style-type: none"> • Environmental scanning for business opportunities. • Experience in preparation, compilation, and maintenance of MIS reports for senior management / Board-level reviews. • Proficiency in MS Excel (Pivot Tables, data validation; Macros desirable), MS Word and MS PowerPoint for official presentations. • High level of accuracy, documentation, and record maintenance in line with PSU/government standards. • Good communication and coordination skills for interaction with internal departments and external agencies. • Ability to work within defined procedures, timelines, and compliance frameworks etc.
4.	Young Professional – Digital Marketing & E-Commerce (1 Post)
Qualification	Bachelor's degree in New Media design / Animation / Mass communication / Digital Media or related field from a recognised University/ Institution. Degree of Master of Business Administration (MBA) from a recognized University/Institute would be an added advantage..
Nature of Experience and Competencies	<p>Role Overview</p> <ul style="list-style-type: none"> • The Graphic Designer is responsible for creating visually engaging and high-quality designs for digital platforms to support communication, outreach, and branding initiatives of the MSME Global Mart portal and other portals. The role requires creativity, attention to detail, and the ability to translate concepts into impactful visual content while maintaining brand consistency. <p>Roles and Responsibilities</p> <ul style="list-style-type: none"> • Design creative assets such as social media posts, banners, posters, infographics, presentations, and digital creatives. • Develop visual concepts and layouts for campaigns, events, and promotional activities. • Ensure consistency in brand identity, color palette, typography, and design standards across all outputs. • Collaborate with content, social media, and video teams to deliver campaign requirements. • Adapt designs for multiple platforms (social media, web, mobile, print, etc.). • Revise and modify designs based on feedback from stakeholders. • Maintain an organized repository of design assets and files. • Stay updated with design trends, tools, and best practices.

	<p>Experience Criteria</p> <ul style="list-style-type: none"> • Proficiency in design tools such as Adobe Photoshop, Illustrator, InDesign, and Canva, etc. • Strong understanding of layout, typography, color theory, and visual hierarchy. • Ability to manage multiple design tasks within deadlines. • Creative mindset with strong attention to detail. • Good communication and coordination skills.
5.	Young Professional – Company Secretary (1 Post)
Qualification	Candidate should have degree in Commerce and should be qualified Company Secretary. Master of Business Administration (MBA) from a recognized University/Institute is preferable.
Nature of Experience and Competencies	<ul style="list-style-type: none"> • Executed the task of filing various documents or returns with Registrar of Companies • Maintained the Company registers and statutory records of the Company / Group and the corporate documents filing system. • Performed requisite compliance for conducting Board Meetings, Annual General Meetings (AGMs), etc. • Managed Company Secretarial Work and various Statutory Compliance of the Company under the Companies Act 2013, supervised various policies in compliance of Companies Act 2013.
6.	Young Professional – Material Handling (1 Post)
Qualification	MBA Degree or equivalent with specialization in Finance / Marketing from a recognized University/Institute.
Nature of Experience and Competencies	<p><u>Nature of Experience</u></p> <ul style="list-style-type: none"> • Experience in Sales and Marketing (preferably in Basic raw materials like Aluminium, Copper, Iron & Steel etc) • Sales and Marketing of finished goods like doors and windows that are input materials for other businesses. <p><u>Desired Skills</u></p> <ul style="list-style-type: none"> • Strong analytical and data visualization skills (Word, Excel, Power Point, or similar). • Knowledge of procurement processes, MSME operations, and CPSE frameworks preferred. • Excellent communication and drafting skills for reports, presentations, and stakeholder correspondence <p><u>Key Responsibilities</u></p> <ul style="list-style-type: none"> • Procurement & Supply Chain Support <ul style="list-style-type: none"> ○ Assist in consolidating MSME demand and coordinating bulk procurement from Bulk Manufacturers/ Suppliers. ○ Monitor supply chain bottlenecks and ensure timely resolution thereof. • Field Office Liaison <ul style="list-style-type: none"> ○ Resolve day-to-day operational issues faced by field offices in material distribution. ○ Ensure smooth communication and escalation of challenges for quick resolution. • New Material Addition & Expansion <ul style="list-style-type: none"> ○ Support identification and onboarding of new materials across PAN-India.

	<ul style="list-style-type: none"> ○ Coordinate with zonal offices to implement new material categories effectively. ○ Track demand trends and recommend additions aligned with MSME needs. ● Data Analysis & Reporting <ul style="list-style-type: none"> ○ Prepare analytical reports on raw material pricing, demand trends, and Bulk Manufacturer/ Supplier's performance. ○ Support audit-ready documentation and compliance reporting. ● Stakeholder Engagement <ul style="list-style-type: none"> ○ Liaise with stake holders like Bulk Manufacturer/ Supplier's, and MSMEs, etc for smooth implementation of MoUs. ○ Facilitate outreach and awareness programs for MSMEs. ● Digital & Operational Support <ul style="list-style-type: none"> ○ Coordination with various stake holders for digitalization.
7.	Young Professional – Market Research, Data Interpretation & Financial Analysis (1 Post)
Qualification	MBA Degree or equivalent in Finance / Marketing from a recognized University/Institute.
Nature of Experience and Competencies	<ul style="list-style-type: none"> ▪ Must have knowledge of various aspect of Marketing i.e market research, data interpretation, financial analysis, MSME ecosystem and stakeholders, various schemes of Government/Banks etc. ▪ Conversant with Government e-Marketplace (GeM) portal and operations ▪ Adequate knowledge and hands-on experience in e-Tendering. ▪ Prior experience in the MSME sector will be an added advantage ▪ Proficiency in MS Excel (Pivot Tables, data validation; Macros desirable), MS Word and MS PowerPoint for official presentations ▪ High level of accuracy, documentation, and record maintenance in line with PSU/government standards ▪ Good communication and coordination skills for interaction with internal departments and external agencies ▪ Ability to work within defined procedures, timelines, and compliance frameworks.
8.	Young Professional – Civil Engineer (1 Post)
Qualification	B.E. / B.Tech degree in Civil Engineering from recognized University/Institute.
Nature of Experience and Competencies	<p><u>Required Skills and Experience :</u></p> <ul style="list-style-type: none"> ● Experience in carrying out / overseeing Construction/Maintenance of building /STPs, WTPs ● Preparation of preliminary estimates, detailed estimate, tender documents, contract management ● Having basic knowledge of building bye-laws, Green Building etc. ● Liaisoning with various stakeholders such as architects/statutory bodies. ● Monitoring and inspecting works awarded to the contractors, administering contracts, managing projects, inspecting properties to check structural stability. ● Should preferably have basic knowledge of computer aided designs and analysis of various types of structures.

	<ul style="list-style-type: none"> • Knowledge of STAAD PRO, ETABS, SAFE software etc., and knowledge of AUTOCAD/REVIT/BIM for drawing preparations preferable
9.	Young Professional – Electrical Engineer (1 Post)
Qualification	B.E. / B.Tech degree in Electrical or combination Engineering (Electrical & Electronics etc.) from recognized University/Institute.
Nature of Experience and Competencies	<p><u>Required Skills and Experience :</u></p> <ul style="list-style-type: none"> • Experience in carrying out / overseeing construction/maintenance of buildings/ electrical sub-stations/Solar Panel installations/ Green Buildings, STPs, WTPs • Preparation of preliminary estimates, detailed estimate, tender documents, contract management • Having basic knowledge of building bye-laws related to internal and external electrification works. • Liaisoning with various stakeholders such as architects/statutory bodies. Monitoring and inspecting works awarded to the contractors, administering contracts, managing projects, inspecting properties to check structural stability. • Should preferably have basic knowledge of computer aided designs and analysis of various types of electrical establishments. • Knowledge of STAAD PRO, ETABS, SAFE software etc., and knowledge of AUTOCAD/REVIT/BIM for drawing preparations preferable
10.	<u>Young Professional – MSME Business Outreach (2 Posts)</u>
Qualification	MBA Degree or equivalent in Finance / Marketing from a recognized University/Institute.
Nature of Experience and Competencies	<p><u>Required Skills:</u></p> <ul style="list-style-type: none"> • Ability to generate leads business for NSIC. • Excellent communication and client-handling skills. • Proven track record of driving revenue and building client relationships. • Strong negotiation, communication, and presentation skills. • Ability to work independently and lead cross-functional teams. <p><u>Nature of Experience</u></p> <ul style="list-style-type: none"> • Experience in NBFC/BANK in MSME relationship management . • Knowledge of Banking Business products/loan products is a must. <p><u>Key Roles and Responsibilities :</u></p> <p>The Young professional shall plays a crucial role to generate lending business leads for the credit products offered by NSIC to MSMEs. The role and responsibilities shall generally include but not limiting to as:-</p> <ul style="list-style-type: none"> • <u>Strategic Growth Planning</u> <ul style="list-style-type: none"> ○ Develop and execute business development strategies aligned with company goals.

	<ul style="list-style-type: none"> ○ Identify ideal customers, understand customer needs, and offer the appropriate business product. ● <u>Client Acquisition & Relationship Management</u> <ul style="list-style-type: none"> ○ Generate leads through networking, referrals, and market research. ○ Build and maintain strong relationships with key clients, partners, and stakeholders. ● <u>Proposal & Pitch Development</u> <ul style="list-style-type: none"> ○ Lead the creation of compelling proposals, presentations, and pitches. ○ Collaborate with cross-functional teams to tailor solutions for client needs. ● <u>Partnerships & Alliances</u> <ul style="list-style-type: none"> ○ Negotiate and close strategic partnerships and alliances. ○ Manage contractual discussions and ensure mutual value creation. ● <u>Performance Tracking & Reporting</u> <ul style="list-style-type: none"> ○ Monitor KPIs, pipeline metrics, and conversion rates. ○ Provide regular updates to leadership on progress and forecasts.
11.	Young Professional – Venture Capital Fund Senior Analyst (02 Posts)
Qualification	Chartered Accountant (CA) / Master in Business Administration (Finance) or equivalent from recognized University/Institute.
Nature of Experience and Competencies	<p><u>Required Skills and Experience :</u></p> <ul style="list-style-type: none"> ● Exposure to fund accounting, audit, FDD, or financial reporting preferred ● Strong understanding of accounting standards, financial statements, and cash flow tracking ● Proficiency in Excel and financial data management ● High attention to detail and strong documentation skills <p><u>Role Overview</u></p> <ul style="list-style-type: none"> ● This role sits at the intersection of fund accounting, treasury operations, and private equity fund administration. The Analyst will work closely to manage drawdowns, capital calls, distributions, and financial tracking across multiple daughter funds <p><u>Key Responsibilities</u></p> <p>1. Fund Operations & Drawdown Management</p> <ul style="list-style-type: none"> ● Process and track capital calls (drawdowns) to daughter funds ● Verify pre-disbursement conditions and supporting documentation ● Coordinate fund transfers and maintain audit-ready records ● Record and reconcile all drawdowns, distributions, and returns <p>2. Fund Accounting & MIS</p> <ul style="list-style-type: none"> ● Maintain accurate records of fund flows, commitments, and utilization ● Prepare periodic MIS, fund utilization reports, and reconciliation statements ● Track investor-wise commitments, drawdowns, and distributions

	<p>3. Investor & Stakeholder Reporting</p> <ul style="list-style-type: none"> • Support preparation and dissemination of drawdown notices to investors • Assist in compiling quarterly/annual reports for stakeholders • Coordinate with auditors, custodians, and internal teams <p>4. Audit & Compliance</p> <ul style="list-style-type: none"> • Support statutory audit of NVCFL and SRI Fund • Ensure compliance with SEBI AIF regulations, RBI guidelines, and Income Tax requirements • Maintain proper documentation for audit trails and regulatory reviews <p>5. Fund Administration Support</p> <ul style="list-style-type: none"> • Monitor performance and reporting from daughter funds • Assist in maintaining dashboards and tracking fund-level metrics • Support documentation and process improvement initiatives
12.	Young Professional – IT Specialist for Venture Capital Fund (1 Post)
Qualification	B.E. / B.Tech degree in Computer Science or combination Engineering / Master in Computer Applications from recognized University/Institute.
Nature of Experience and Competencies	<p><u>Required Skills and Experience :</u></p> <ul style="list-style-type: none"> • Full stack software development in C++ .NET, MS SQL, ASP.NET, HTML, CSS, Bootstrap and experience in business analytics <p><u>Job Description :</u></p> <ul style="list-style-type: none"> • Developing, managing, and maintaining various web applications and web portals for NVCFL, ensuring high performance, security, and user accessibility. • Monitoring system functionality, troubleshooting issues, and implementing timely upgrades and enhancements. • Coordinating with internal teams and stakeholders to gather requirements and deliver customized IT solutions. • Ensuring data integrity, security, and compliance across all digital platforms. • Compiling, validating, and preparing periodic reports in accordance with guidelines prescribed by the Securities and Exchange Board of India (SEBI). • Maintaining proper documentation of systems, processes, and reporting frameworks. • Supporting IT infrastructure related to web services and ensuring smooth day-to-day operations. • Assisting in the implementation of new digital initiatives and automation of processes where applicable.

3. General Terms & Conditions

3.1 **Tenure:** Engagement of Young Professional is for a fixed period, will be initially for a period of one year, extendable every year by one year at a time for maximum 5 years subject to satisfactory annual performance review based on clearly defined Key Performance Indicators.

3.2 **Remuneration** - The remuneration provided to the Young Professionals will be Rs. 40,000/- to 70,000/- per month. The consolidated remuneration will be inclusive of all applicable taxes. No allowances such as Dearness Allowance, Residential Telephone, House Rent Allowance, CGHS, Medical reimbursement etc. are admissible. The payment shall be subject to tax deducted at source. The selected Young Professional shall have the responsibility to pay his/her Income Tax as applicable. The Young Professionals shall be eligible for an annual increment not exceeding 5% of the monthly remuneration subject to (a) satisfactory performance and (b) maximum cap of Rs. 70,000/-.

In case the contract is for more than one year, the remuneration may be reviewed after completion of one year on annual basis.

3.3 **Place of Posting:** Head Office, New Delhi. However, the Corporation reserves the right to post the selected candidate at any of its offices across India.

3.4 **Leave:** The Young Professionals shall be entitled for leave of 12 days in a year on a pro rata basis.

4. How to Apply

1	<p>The candidate needs to apply Online through the CAREER section of www.nsic.co.in. The online application link will be active w.e.f. 23.05.2026.</p> <p>Candidates may apply for only one post. In case a candidate submits applications for more than one post, only the application submitted first, as per the system-generated date and time, shall be considered, and the remaining applications shall be rejected.</p>
2	<p>The process of filling up the Online Application Form is in 3 stages :-</p> <p>Stage 1:</p> <p>a) For applicant registration: Fill the Name, Mobile Number, email ID and Date of Birth.</p> <p>b) An email verification will be sent over the given email ID for verification. On successful verification of email ID, applicant will be able to log in to recruitment portal.</p> <p>c) Basic details have to be filled in.</p> <p>d) Email ID can be used for logging into the system for filling up the Application Form.</p>
	<p>Stage 2:</p> <p>Upload copies (self-attested) of the following:</p> <p>(i) Aadhaar card</p> <p>(ii) PAN card</p> <p>(iii) Caste / PwBD Certificate (if applicable)</p>

	<p>(iv) Passport size photograph and signature. The photograph should be in color with a white background and should be recent one. The photograph and signature should be in JPG/JPEG/PNG format and less than 100kb in size.</p> <p>(v) Class X Certificate / School Leaving Certificate as proof of Date of Birth</p> <p>(vi) Mark-sheets of each year / consolidated mark-sheet of Graduation / Post Graduation</p> <p>(vii) Graduation / Post Graduation degree</p> <p>(viii) Experience certificates</p> <p>(ix) Salary slips / salary certificates for proof of current compensation.</p> <p>(x) Detailed CV</p> <p>(xi) Any other document (viz. conversion of CGPA to respective percentage, English/Hindi version of certificate in regional language, name change etc.)</p> <p>Stage 3: Finally an Application Number for the post applied for, will be issued which has to be kept for all future references.</p> <p>The Application Number will be sent to your registered mobile number via SMS / Email.</p>
3	<p>Candidates must keep their e-mail ID in operation for at least 3 months. Candidates are required to give correct email address. In case of non-delivery or late delivery of email due to any reasons whatsoever, Company shall not be held responsible. Candidates are required to fill in the online form with all the relevant details. Upload scanned copy of the photograph; signature, all the essential educational & essential documents, (if applicable) as mentioned above). Candidates should ensure that the relevant details viz. Name, Date of Birth, Address, etc. entered in NSIC online application form are correct. Incomplete application will be summarily rejected. Any request to add additional information in application form after the application has been submitted shall not be entertained under any circumstances.</p>
4	<p>Candidates should ensure the following, while filling up the Online Application Form:</p> <p>a. The first name, middle name and surname shall be filled in the Application Form.</p> <p>b. The online Application Form should be filled in all respect as incomplete Application Form will not let the candidate move forward to next stage.</p> <p>c. The candidates are advised to keep all the documents ready while filling up the online Application Form.</p> <p>d. The date of declaration of result or issuance of mark-sheet/Degree/Certificate, whichever is earlier, shall be deemed to be the date of acquiring the qualification.</p> <p>e. No abbreviations should be used, wherever indicated, otherwise liable for rejection.</p> <p>f. Wherever grades e.g. CGPA/OGPA/DGPA are awarded (in respect of Qualifications), the following methods will be adopted for conversion to equivalent percentage of marks:</p> <p>i) The conversion of CGPA/OGPA/DGPA to % of marks would be based on the procedures certified by the University/Institute from where they have obtained the qualifying Degree. Documents like Mark Sheet / Final or Provisional Degree/Letter issued by Competent Authority of the respective University / Institute will be considered for ascertaining the CGPA/OGPA/DGPA to % conversion criteria.</p>

	<p>ii) In case Mark Sheet / Final or Provisional Degree / Letter issued by Competent Authority of the respective University / Institute does not indicate % of marks or have any criteria for converting CGPA/OGPA/DGPA into equivalent % of marks, the equivalence would be established by dividing the candidates CGPA/OGPA/DGPA by the maximum possible CGPA/OGPA/DGPA and multiplying the result with 100.</p>
6	<p>The copy of the following self-attested documents have to be necessarily enclosed while filling the Online Application Form:</p>
	<p>a. Name as mentioned in Class X Certificate / Mark sheet.</p> <p>In case of change of name / surname, Gazette notification / national news-paper clipping along with Affidavit indicating the previous and the changed name /surname.</p>
	<p>b. Class X Certificate / School Leaving Certificate as proof of Date of Birth</p>
	<p>c. Passing Certificate / Degree and Mark sheets of educational and professional qualification(s).</p>
	<p>d. Copy of Aadhaar Card, PAN card, Proof of norms adopted by the University / Institute to convert CGPA / OGPA / DGPA into percentage.</p>
	<p>e. The following documents will be considered as proof of Experience:-</p> <ul style="list-style-type: none"> • Service Certificate indicating the start and end of employment period with the particular organization, OR • Appointment letter / Offer Letter issued by the employer organization along- with resignation letter duly received/acknowledged by the employer or the relieving letter issued by the employer organization or salary slip duly stamped and signed by the employer. <p>Note:- In case of change in the name of the company or transfer of the employee from one company to another within a group of companies, the candidate must attach the documentary proof of the same.</p>
	<p>f. Latest detailed CV</p>

5. Terms & Conditions

- a) **Shortlisting and Interview Process** - The Young Professionals short-listed will be called for interaction / interview by Selection Committee.
- b) **Cut-off Date for Eligibility** - The prescribed qualifications and experience should have been acquired on or before 08.06.2026.
- c) **Submission of Documents** - Candidates are informed that mere submission of applications OR fulfilling of the eligibility criteria does not entitle them to be called for interview / selection. Call letters and other information pertaining to this recruitment will be sent to shortlisted candidates by email only. The same may also be published over NSIC Corporate Website.
- d) **Right to Modify Eligibility Criteria / Number of Posts** – NSIC reserves the right to upgrade the eligibility criteria, in case a large number of applications are received and also increase or decrease the number of vacancies in any of these categories, as per its sole discretion without assigning any reason thereof.

- e) **Nature of Engagement and Working Hours** - The engagement will purely be on Contractual basis for consultancy purposes. Official time of duty shall be 9.30 a.m. to 6.00 p.m.
- f) **Full-Time Engagement** - The position is on full-time basis and the incumbent shall not be permitted to take up any other assignment during the period of engagement in other Company.
- g) **Termination / Resignation Notice Period** - The engagement can be terminated by the Company at any time without assigning any reason thereof by giving 30 (Thirty) days' notice or compensation in lieu thereof. However, in case candidate wishes to resign, he/ she will have to give 30 days' advance notice or remuneration in lieu thereof before terminating the engagement.
- h) **Tax** – The Income Tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting the payment, for which the NSIC Ltd. will issue TDS Certificate/s. Goods and Service Tax, as applicable shall be admissible to the Young Professionals. The NSIC Ltd. undertakes no liability for taxes or other contribution payable by the Young Professional on payments made under this contract.
- i) **Other Allowances** - He/She will not be entitled to any benefit or compensation available to the regular employees of NSIC.
- j) **Expiry of Terms of Engagement** - Unless the ad-hoc period of engagement is extended further or terminated earlier by giving 30 days' notice or payment in lieu thereof, the engagement will come to an automatic end on the expiry of the period of engagement stipulated in the offer letter and no notice will be necessary.
- k) **Termination of Contract** - The Competent Authority reserves the right to terminate the contract by giving 30 days' notice or 30 days' compensation in lieu thereof to the applicant without assigning any reasons.
- l) **Joining on appointment** - The applicant is required to join within 15 days of the offer of engagement or in exceptional circumstances, as approved by the Competent Authority. In the event of failure to join within the stipulated period, the offer of engagement shall stand withdrawn automatically.
- m) **Medical clearance** – The candidate will be required to submit a Statement of Good Health from a recognized Physician prior to commencement of work.
- n) **Police Verification** – Antecedent verification of the selected candidates shall be done as per the latest instructions issued by MHA. In case the police verification is received as negative, the contract of Young Professional shall cease to exist with immediate effect without any notice.
- o) **The Employer reserves the right to cancel/modify / withdraw/postpone this recruitment notice.**
- p) **Any corrigendum/up-dation with regard to engagement process will be notified on the NSIC's website only.**