

MUMBAI PORT AUTHORITY
MEDICAL DEPARTMENT

Advertisement No. H/E/37A/Para Medical

of 2026-27 dated 20/5/2026

Mumbai Port Authority invites applications from Individuals, for engagement of Paramedical Staff, **purely on Contract basis.**

2. Eligibility Criteria:

(i) Educational Qualification, Age. Experience & Roles and Responsibilities

Sr. No.	Designation	Nos	Consolidated Remuneration p.m.	Qualification & Age	Experience	Duties and Responsibilities
1	Nursing Associates	12 (2 OBC +1 SC + 9 UR)	Rs.30,000	1 General Nursing Midwifery Course/ BSC Nursing, 2 Updated Registration as Qualified General Nurse and Midwife with Maharashtra Nursing Council 3 Age below 35 years	Post Qualification experience in working in wards ICUs, all surgeries of Operation Theatre	1. Guidelines of Indian Nursing Council viz. admission procedure, examination, operation etc. 2. Patient related medication, treatment and documentation. 3. Any other related duties that may be assigned by Medical Officer and Superior Officer
2	Radiology Technician	2	Rs.30,000	Diploma in Radiography/ Radiological Technology 2-3 years after 10+2) or BSC in Radiography/ Medial Imaging Technology from recognised university or collage or After passing Xth Standard, two years MCVC in X-Ray Technology from University/ Collage or Equivalent qualification in Radiography/Medical Imaging from recognized State or Central Government Institute (AERB) Note: If qualification should be from a recognised University/ College 2. Knowledge of Radiation Safety Protocols 3. Candidate must be physically and mentally fit to perform shift duties (Morning/ Evening/ Night) and also perform Overtime as the demand of the work 4. Candidate must be capable to perform good communication in Marathi 5. Age below 35 Years	Minimum one years as Radiographer in Multispeciality hospital (Private or Government/ Multimodality Diagnostic Centre) - Desirable - Experience in Digital Radiography (CR/DR System)	1. To register names, numbers and other details of patients in the register of X-Ray Department, 2. To select and adjust the appropriate exposure factor and expose patient to X-Ray Radiation at the appropriate time, 3. Perform routine and emergency radiological investigation, 4. Operate C Arm for Surgical and interventional procedure in operation theatre, 5. Perform Portable Radiography, Maintain equipment hygiene, OT Sterility and departmental records, 6. Assist radiologist and surgeons as required, 7. Any other duties that may be assigned by Sectional Incharge and Superior Officials.
3	Operation Theatre Assistant (Female/ Male) #	1	Rs 25,000	1. Standard X th passed, , 2. Should be able to understand English, Marathi & Hindi , 3. Age Below 35 Year	Holding a Certificate of working as Theatre Assistant from Institute and having one year experience of carrying out sterilization and autoclave of equipment	1. To help in carrying out sterilization of dressings, instruments, water etc. 2. Help in laying out the theatres and in setting up of the instrument trolleys. 3. General help in Operation Theatre during operations e.g. changing lotion, helping and bringing the instruments from sterilizers, helping Anaesthetists and other doctors, helping doctors during plastering, replenishing any dressings etc. during operations. 4. To help sister Incharge

						<p>a) in keeping the Theatre, Anaesthesia Room and Washing rooms ready for use. Before starting operations, to check that all the equipment to be used are serviceable e.g. cautery machines, supply of gas, suction apparatus, ceiling lights etc.</p> <p>b) general cleaning and maintenance of expensive surgical instruments. and replacing the same, in supervision of the staff working in OTs eg. Dresser, attendant, Sweeper etc.</p> <p>c) seeing that outsiders change their clothes while entering the Operation Theatre for work. To check the work carried out by them for which they enter and to see that Operation Theatre clothes are returned. While the outsiders work in Operation Theatre to see that asepsis in Operation Theatre is maintained. d) Keeping account of articles accompanying the operated patients to the nursing station; to see that they are returned. To take care of each and every instrument and to get the surgical instruments cleaned under his supervision. To cut the dressings and fill the drums.</p> <p>e) Maintaining sufficient stock of linen, gloves, dressings, suturing material, lotions, drugs, medicines, instruments etc. for routine and emergency operations.</p> <p>f) Maintaining asepsis in the Operation Theatre block.</p> <p>5. To look after Operation Theatre, in the absence of the sister.</p> <p>6. Any other related duties as may be assigned by Sectional Incharge and superior officials.</p>
4	Dresser (Female/ Male) #	1	Rs 23,000	<p>1. Standard X th passed,</p> <p>2. Holding a Certificate of Wound Dressing from a recognised Medical Institute/ Hospital. ,</p> <p>3. Should be able to understand English, Marathi & Hindi ,</p> <p>4. Age Below 35 Year</p>	<p>having one year experience of dresser in Hospital/ Clinic</p>	<p>1. Dressing the patients, packing of trays and gauze,</p> <p>2. Maintenance of Dressing Drums and other dressing equipments fumigation inside Operation Theatre. In absence of Theatre Assistant to attend Theatre Assistant work in sterilization</p> <p>3. To help in cutting the dressing of various materials and packing the dressing drums, sterilization the drums/instruments etc. keeping operation theatre ready for operation, changing the lotion, carrying the instruments to and from the sterilizers. Helping doctors for putting on plasters and removal of the same during the time of operations, Cleaning and sterilizing costly instruments, cleaning the operation theatre with chemicals alongwith the other staff.</p> <p>4. To help the nurses and</p>

					<p>other staff in their work</p> <p>5. Under the supervision to carry out the dressing work in respect of operated and other patients in the OPDs, Wards, Theatre etc.</p> <p>6. To prepare diagnostic and therapeutic (washing, cleaning arranging in order of instruments) set in CSSD for sterilization.</p> <p>7. To rest syringes and needles and clean the same.</p> <p>8. To sharpen the needles,</p> <p>9. To carry patients on stretchers</p> <p>10. To perated sterlizers in various sections of the hospital</p> <p>11. When the operation is in progress to arrange the instruments, etc. after their use</p> <p>12. Any other related duties that may be assigned by Sectional Incharge and Superior Officials</p>
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Preferably Male Personnel.

2. Age Limit : The maximum age limit for the above posts is 35 years. Relaxable as per Reservation Rules of Central Government .

3. Period of Engagement/Contract :-

- a. The initial period of engagement/Contract shall be 6 months can be further extended till finalisation of Para Medical Tender, whichever is earlier. After completion of every six months, 1 day break will be given. This is only a contractual engagement and MbPA will not provide regularization or permanency, etc.
- b. The appointment will be on Full Time Basis and they would not be permitted to take up any other assignment during the period of appointment.
- c. Experience Certificate : A Certificate regarding successful completion of engagement shall be issued by the concerned Department/ Division.

4. Remuneration:-

- (i) The consolidated remuneration mentioned in Column 4 of the abovementioned table. This is purely contractual engagement hence, personnel shall not be entitled to any kind of allowance e.g. Dearness Allowance, House Rent Allowance, Transport Allowance, Transport Facility, Personal Staff, CGHS and Medical Reimbursement etc. and other MbPA Service Benefits.
- (ii) Any kind of TA/DA shall not be applicable to them.
- (iii) Tax Deduction at Source (TDS): TDS as admissible shall be deducted from the monthly remuneration . A TDS certificate shall be issued by the Medical Department on demand.

5. Place of posting : The place of posting will be in Medical Department as per the directives of the CMO / Sr. Dy. CMO (Admin).

6. **Medical Facility:** Medical Facility will be provided at MbPA Hospital alongwith medicines. However, the contractual personnel will not be referred outside for treatment Medical facilities would not be available to family/ dependent of the contractual personnel.
7. **Leave Entitlement :** Contractual personnel shall be eligible for 10 days Casual Leave for 6 Months of period on Pro Rata Basis & Hospital Holidays. His/her absence beyond 10 days in a Six months (on pro-rata basis) shall be lead to deductions in remuneration/ Any un-availed leave cannot be carried over to next half year. MbPA would be free to terminate the services of Contractual Personnel in case of absence of more than 15 days beyond the entitled leave. No carry forward of the unconsumed leave as also no encashment of leave would be allowed. No other leave will be admissible.
8. **Duty Hours :-** Working hours shall normally be for eight hours in shift as decided by Chief Medical Officer / Sr. Dy. CMO (Admin)/Sectional Heads. However, in case of exigencies they may be required to work late or attend hospital holidays for which there will not be any other compensation due, monetary or otherwise. The duty hours may be extended depending on work requirement. If situation warrants, the weekly day of rest may be changed with prior intimation. For work on any weekly day off/declared public holiday in exigencies of work, a compensatory day of rest in lieu thereof will be granted. No other compensation, monetary or otherwise will be admissible.

In case of less than satisfactory attendance and adherence to timings, engagement may be terminated and no experience certificate will be issued. The attendance record and details of work supervision shall be maintained by the Medical Department.
9. **Accommodation:** Accommodation of MbPA quarters can be provided, subject to availability of accommodation in the category equivalent to corresponding category in the Port in terms of consolidated remuneration and on the requests. The rent payable for accommodation will be 10% of consolidated remuneration plus license fees. In addition, electricity & water charges would be recovered on actual consumption basis.
10. The contract can be terminated by giving one month's notice in writing from either side.
11. If the contractual personnel leaves without notice or acceptance of notice of termination, the amount due, i.e., consolidated pay payable will be forfeited, to the extent of notice period.
12. The contractual personnel shall not claim any right/ title/ interest at par with the regular employees of the Port.
13. Engagement of the contractual personnel is subject to verification of antecedents by the Police. If any adverse report is received from the Police, his engagement is liable to be terminated forthwith.
14. Any other terms and conditions of contractual engagement at MbPA will be applicable.
15. **General Instructions:-**
 - (i) Mumbai Port Authority (MbPA) does not assume any responsibility for the candidates not being able to submit their applications within the last date whatsoever.

- (ii) Self- attested copies of documents/ certificates relating to Age/ Qualification/Experience etc. will have to be submitted along with the application and candidates shall produce the original certificate(s) for verification at the time of interview.
- (iii) Candidates serving in Government/ Semi Government, Public Sector Undertakings/ Autonomous Bodies will be required to submit "No Objection Certificate" from their employer at the time of application, failing which their candidature may not be considered.
- (iv) Candidates who are selected are required to submit discharge letter/ relieving letter from their employer (Govt/ Semi Government Public Sector/ Autonomous Bodies/ Private Sector) at the time of joining Mumbai Port Authority, without which they will not be allowed to join.
- (v) Engagement of selected candidate is subject to being found medically fit as per the requirements of the Mumbai Port Authority. Such engagement will also be subject to the service and contract rules of the Mumbai Port Authority.
- (vi) Decisions of the Mumbai Port Authority in all matters regarding eligibility, shortlisting and engagement shall be final and binding on all candidates. No representation or correspondence will be entertained by the Mumbai Port Authority in this regard.
- (vii) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in Mumbai. Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/ dispute.
- (viii) **No TA/DA** will be paid for appearing in written examination/ interview, if called.
- (ix) Any update, corrigendum etc. of this advertisement will be displayed in the Mumbai Port's website only. Hence, candidates are requested to keep in regular watch on Port's website, i.e., www.mumbaiport.gov.in under 'Career > Vacancy> Advertisement' menu.
- (x) Changes if any in the recruitment process will be displayed in this Port's website and no separate communication will be made to the individual applicant.
- (xi) Canvassing in any form will disqualify the candidate and no correspondence shall be entertained in this regard.
- (xii) The Management reserves the rights to cancel or make any changes in the number of vacancies, alteration/additions/ deletions of any clause in the Terms and Conditions in the recruitment process, if need arises, without further notice and without assigning any reasons thereof. The Mumbai Port Authority also reserves the right to cancel the above recruitment exercise at any stage of the process without assigning any reason thereof.
- (xiii) Application received in incomplete format or without relevant documents in support of eligibility or mere submission of CV/ Resume for the said position would not be considered for further recruitment process. Also, application received after the due date will be liable to be rejected.

(xiv) Conflict of interest:

On selection, the Associate shall be expected to conduct themselves in accordance with the rules and regulations of the MbPA. He/She will be expected to demonstrate high moral character, integrity, secrecy of office and dedication to work while discharging his duties. In case the services of the Associates are not found satisfactory or found in conflict with the interest of the MbPA, his services can be terminated forthwith.

The Associates engaged by MbPA shall in no case take up any other assignment during the period of engagement. Further, the Associates in no case represent or give opinion or advice to others in any matter which is adverse to the interest of MbPA nor will he indulge in any activity outside the terms of the contractual assignment.

- (xv) Confidential nature of documents and information: On selection, Associates will be governed by the Official Secrets Act, 1923, as amended from time to time and will not disclose any information/data acquired by him during their engagement to any unauthorised person(s) in the Department. The Associates, shall not except with the previous sanction of MbPA, or in the bona fide discharge of his duties, publish a book or a compilation of articles or participate in radio broadcast or contribute an article or write a letter to any newspaper(s) or periodical either in his own name or anonymously or pseudonymously in the name of any other person if such book, article, broadcast or letter relates to subject matter pertains to official business of MbPA.

The Associates shall be bound to hand-over the entire set of records of assignment to MbPA before the expiry of the contract and before the final payment is released by the MbPA.

(xvi) Termination of contractual engagement:


- (a) The engagement of service can be terminated by the MbPA, without assigning any reason, by giving her not less than one month's prior notice in writing. In such case, no compensation or payment for remaining period of contract will be paid by the MbPA.
- (b) He/She may terminate the engagement of service with the Port, without any cause, by giving not less than one month's prior notice during the subsistence of the contractual period.
- (c) If at any time, the declaration given or information furnished by the candidate is proved to be false or if the candidate is found to have willfully suppressed any material information for securing the job, she will be terminated forthwith without notice, apart from any other action, as may be deemed fit by the MbPA.
- (d) MbPA reserves the right to terminate her engagement summarily without any notice period, if it has reasonable ground to believe him guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss/damage to the Port.

- (e) The engagement of service can be terminated by the MbPA without notice if the Associates is unable to address the assigned work, quality of the work is not to the satisfaction of the department/division, fails in timely achievement of the assigned work, found lacking in honesty and integrity and if any adverse report is received from the Police while verification of antecedents.
- (f) On the termination of her contractual service for reason, whatsoever, she shall return to MbPA, all property, documents and papers, both original and copies thereof, including soft copies, any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data, etc. and Confidential Information etc., in her possession.
- (xvii) The candidates need to quote 2 reference persons related to their field with their contact details.
- (xviii) In case no suitable SC/OBC candidates are found for the particular post, the vacancies may be filled up by candidate from other categories.

16. How to apply:

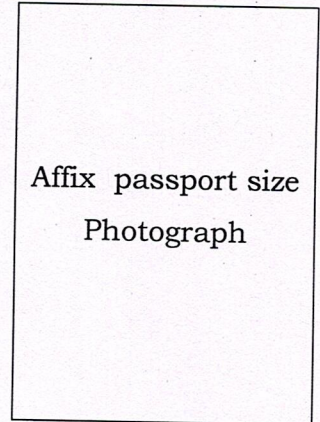
Interested candidates may submit their application in the prescribed format (**Application form**) by:

- (i) Downloading the application format (**Annexure**) from website www.mumbaiport.gov.in ('People & Career/ Jobs/ Advertisements' menu).
- (ii) Filling the application format with the required details and declaration.
- (iii) The walk in interviews is scheduled on **22.05.2026 at 11.00 am**. (Candidates should be reported to the following address on 10.00 a.m. with duly filled form, alongwith the original and one copy of required documents)
- Administrative Office, 1st Floor,
Mumbai Port Authority Hospital
Nadkarni Park, Wadala (East)
Mumbai - 400 037.
- (iv) Merely submitting Resume/ CVs and Incomplete application will liable to be rejected.


20.5.26
**CHIEF MEDICAL OFFICER
MEDICAL DEPARTMENT
MUMBAI PORT AUTHORITY**

MUMBAI PORT AUTHORITY
MEDICAL DEPARTMENT
Application Form

Application for the Associates _____ **purely on Contract basis.**



1. Full Name (In block letters) :
2. Address for communication :
3. Permanent address :
4. Landline / Mobile No. : _____
E-mail id : _____
5. Date of Birth & Age :
(Self attested proof to be enclosed)
6. Nationality :
7. Whether belongs to SC/ST/OBC :
8. Marital status (Married/Unmarried) :
9. Name of Father/Spouse :

DD	MM	YYYY
YEARS		

10. Educational/Professional and other :
 qualifications.

(Self-Attested certificates to be
 enclosed)

11. (a) Details of qualification & present and past employment and experience

Sl. No.	Qualification	Name of Board/ University/ Institution	Duration of course	Year of passing	Percentage of marks obtained

Sl. No.	Name of the organisation	Position held	Last Pay Drawn	Period		Field/ sector in which experience gathered	Details of relevant experience
				From	To		

(b) Details of any other relevant proficiencies/ skills, if any

12. Please mention details of outstanding :
 achievement, if any, which was recognized by
 higher authority (enclose necessary documents)

13. Any other information desired to be submitted :
 by the applicant

14. Contact details of Two references (email & :
 mobile number)

15. Enclosures :

Declaration

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/engagement may be cancelled/terminated without any notice.

Date :

(Signature of the Applicant)

Place :