



EdCIL (India) Limited

(A Mini Ratna Category-I CPSE under the Ministry of Education, Govt. of India)
07th Floor, Amba Deep Building, 14 KG Marg, New Delhi -110001

ADVERTISEMENT No. EdCIL/MOE/LEGAL-26/01

Engagement of Consultants (Legal) on Contract Basis for Department of Higher Education, Ministry of Education.

EdCIL India Limited (EdCIL), a fast growing and continuously profit making “**Mini Ratna (Category-I)**” Central Public Sector Enterprise (CPSE) under Ministry of Education undertaking end-to-end projects in ICT, infrastructure, consultancy and allied services in Education Sector across India and overseas.

On behalf of Department of Higher Education, Ministry of Education, EdCIL invites applications (online only) for engagement of **10 Consultants (Legal)** to be deputed at Department of Higher Education, Ministry of Education, New Delhi. The details are as under:

Table -A

Sl. No.	Name of post	No. of Posts	Essential Qualification	
			Educational Qualification	Nature of Duties
1	Consultant (Legal)	10	<p>The applicant should possess a LLB degree (with minimum 60% marks) from a college/university recognized by Government of India.</p> <p><i>(Candidates having 05 years integrated LLB course are also eligible)</i></p> <p>Desirable: Candidates possessing LLM Degree will be preferred.</p>	<ul style="list-style-type: none">• Providing legal advice to the Division on all legal matters.• Liaising with lawyers/panel counsels and arbitrators, and assisting in preparation of counter replies in court matters.• Attending court hearings at Central as well as State level and preparing records of the hearing with regular follow-ups.• Monitoring of all ongoing Court cases and maintaining status report.• Compliance and implementation of Directives issued by Ministry of Law and Justice from time to time.• Analyzing legal issues and recommending suitable course of action.• Any other tasks assigned by the Head of the Division.

Desirable:

- Good English speaking and writing skills.
- Good knowledge of computers for preparing documents, presentations, data-sheets.

Experience:- The applicant should have at least three years of work experience in legal field.

Age: The applicant should not be more than 35 years of age as on 31.03.2026.

GENERAL INFORMATION

1. Only online applications will be accepted.
2. The applicant should be an Indian national.
3. Engagement of **Consultant (Legal)** will be on full time basis as the normal business hours of Ministry. The Consultant (Legal) shall be engaged for Sections/Divisions under Department of Higher Education, Ministry of Education, New Delhi.
4. The prescribed qualifications and experience should have been acquired on or before **31.03.2026**. The educational qualifications should be from the recognized institutions as mentioned in the **above Table-A**.
5. The selection process will be based on academic qualifications, aptitude and depth of knowledge & experience and may include any one or all of these: written test, group discussion and interview as may be decided depending on the total number of eligible applicants.
6. Documents in support of (i) Qualifications (ii) Experience& (iii) Age, etc have to be produced in “originals” as and when called for written test and / or group discussion and/or interview.
7. In case of incorrect / false or incomplete information/lack of proof to ascertain the eligibility of the applicant, their candidature will be summarily rejected at any stage of the selection process and action may be taken anytime as deemed fit.
8. Candidates are informed that mere submission of applications OR fulfilling of the eligibility criteria does not entitle them to be called for written test / interview / selection. Call letters and other information pertaining to this recruitment will be sent to shortlisted candidates by email **Only**.
9. Applicants should ensure that the “**e-mail id**” and mobile number provided by them in the online application is maintained active.
10. The Advertisement Number and Online Application Number may be noted for future reference.
11. The Employer reserves the right to upgrade the eligibility criteria, in case a large number of applications are received and also increase or decrease the number of posts, as per its discretion without assigning any reason thereof.
12. Candidates working in Government Organization / PSU must forward their applications through proper channel, if their department rules require so.
13. The initial period of engagement of Consultant (Legal) shall be for a period of one year. Based on the performance and requirement, the period may be further extended for one year at a time.
14. The Consultant (Legal) will be entitled for consolidated monthly remuneration of Rs.70,000 per month initially.
15. The last date of receipt of application is **22.05.2026 (1700 Hours)**.
16. No fee is required to be paid for application for the aforesaid posts.
17. The Employer reserves the right to cancel/modify / withdraw/postpone this recruitment notice.
18. For any query, candidates may write / contact us on the Email:tsgrecruitment@edcil.co.in
19. Any corrigendum/up-dation with regard to engagement process will be notify on the EdCIL's website only.