

ADVERTISEMENT FOR HIRING OF JUNIOR FACULTY ON AD-HOC BASIS

Footwear Design & Development Institute popularly known as FDDI, working under the aegis of the Ministry of Commerce & Industry, Govt. of India. FDDI Jodhpur invites applications from eligible professionals in its School of Footwear Design & Production (FDP), School of Leather Goods & Accessories Design (LGAD) and School of Retail & Fashion Merchandise (RFM) for the position of Junior Faculty on ad-hoc engagement basis to meet the urgent academic requirements at FDDI Jodhpur Campus. The following are the criteria and terms and conditions for the selection of the candidates:

1. Eligibility (As per FDDI Ad-hoc policy)

- Qualification, experience and age criteria of Junior Faculty and Academic Support Cadre shall apply as per the Recruitment Rules for the engagement against the respective positions.

However, the pay scales shall not apply and consolidated pay mentioned in this policy shall apply.

- Merit, practical teaching ability presentation and communication skills shall be given due importance.
- Candidates from SC/ST/OBC/EWS and differently abled categories can apply.

Engagements of persons under this policy is strictly temporary and such persons are not eligible for regularization.

2. Tenure (As per FDDI Ad-hoc policy)

Initial tenure of engagement to be up to 6 months, can be extended up to 6 months at a time by fresh engagement only up to a period decided by the management.

3. Remuneration (As per FDDI Ad-hoc policy)

- Junior Faculty: (Fixed remuneration) Rs. 50,000/- per month.
- For engagement for part of the month, pro-rata payment presuming a 30-day month will be considered.
- Persons under Ad-hoc engagement shall be eligible for two casual leave per month, with carry-forward within the current engagement period of 6 months. Casual Leaves not availed within the engagement period shall lapse. No earned leave or leave encashment admissible.

- No other benefits admissible other than those mentioned above. No claim for HRA, House Allocation, LTC, Medical etc. applicable. Temporary house/hostel accommodation can be provided at the discretion of the institute upon payment of due charges. However, the temporary accommodation shall have to be vacated within 15 days of discontinuation of ad-hoc engagement.

- FDDI Attendance rules and Travel on official duty entitlements shall apply for the respective levels.

4. Duties and Responsibilities (As per FDDI Ad-hoc policy)

- Perform all such functions as are the responsibility of the concerned role.
- Shall assist in student evaluation, project assessment, and other academic functions as assigned.
- Discharge such other responsibilities as are assigned by HOD/ED concerned.
- Adhere to all policies and rules of FDDI as issued from time to time.

5. Attendance and Discipline (As per FDDI Ad-hoc policy)

- Working days shall typically be 5 days per week. However, engaged person can be required to attend office on weekends or holidays for operational reasons against which the employee can claim comp-off as per the norms of the institution.
- Ensure maximum student attendance in assigned classes.
- Ensure discipline in class and encourage students to follow discipline in their conduct.
- Submit weekly attendance reports through ERP.
- Participate in departmental reviews and discipline meetings.

6. Performance Review (As per FDDI Ad-hoc policy)

Periodic reviews will be conducted by the management on student's feedback, class observation and compliance with duties. Reviews shall form part of the record at the time of re-engagement.

7. Age Limit: for Gen : 35 Yrs., OBC :38 Yrs , SC/ST : 40 Yrs , PWD : 45 Yrs

8. Method of Selection: The selection of candidates shall be through test/ interview.

9. General Conditions:

- Application should be sent in a cover super-scribed "Application for the post of (Name of the post applied for)"
- Wrong declarations/submissions of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage
- Mere fulfilling of essential qualifications and experience requirement would

not entail a candidate to be called for test or interview. No correspondence will be entertained from the applicant before the selection. The decision of the Institute would be final.

- FDDI reserves the right to cancel the whole process of Recruitment at any stage without assigning any reason.
- FDDI will not be responsible for any postal delay / loss in transit in submission of application within specified time.
- Incomplete applications will not be considered.
- No TA/DA shall be payable to any of the candidate for attending the recruitment process.

10. Application Process: Interested candidates may apply in the prescribed format annexed herewith, attaching copies of relevant supporting documents regarding qualification, experience, age proof and other detail (self-attested). The last date of submission of application in the prescribed format along with CV shall be **15** days from the date of notification of this advertisement at Jodhpur campus by registered post/Courier. Application can also be submitted online using the link given below:

Link: <https://forms.gle/TN8TLq2sPp4VEWgM8>

Physical application to be submitted at Jodhpur campus address given below:

To,
The Assistant Manager -HR
Footwear Design and Development Institute
NH-62, Mandor, Jodhpur-342304
Rajasthan

For any query send E mail to : mohitm@fddiindia.com

Incomplete applications and those not in proper format will not be considered. Only shortlisted candidates will be invited for the interview.

FOOTWEAR DESIGN AND DEVELOPMENT INSTITUTE, JODHPUR

Vacancy detail for Ad-hoc Academic Posts

| School | Post | Domain | Upper Age Limit | Job Description | Qualification | Experience | Number of Posts |
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| School of RFM (Retail & Fashion Merchandise) | Junior Faculty | MBA | Gen : 35 Yrs. OBC :38 Yrs SC/ST : 40 Yrs PWD : 45 Yrs | Candidate must be Proficient in Management subjects, with expertise in different subjects. Ability to demonstrate practical skills required. | Essential: Master's Degree (of min. 02 years duration after Graduation) or PG diploma (of min.02 years after graduation) in Management (RFM, Data Science & Business Analytics, HRM, SCM, Global Luxury brand Mgmt. etc.) with min. 55% marks from a recognized university / Institute. Desirable: Doctoral Degree in the area of Management from a recognized university/Institute. | 1. Academic and/or Industry Experience of at least 03 years in the field of Management. 2. Academic experience, if any, should be of teaching in UG degree or higher academic courses in the aforementioned relevant fields. | 01 |
| School of RFM (Retail & Fashion Merchandise) | Junior Faculty | BBA | Gen : 35 yrs. OBC :38 Yrs, SC/ST : 40 Yrs PWD : 45 Yrs | Candidate must be well conversant in retail mgmt. and Various categories of Retail operations & Fashion Merchandise/ Supply Chain Management (SCM) etc. . Must have ability for critical analysis of Retail & Fashion Merchandise and to demonstrate through practical work. | 1. .Master's Degree (of min.02 years after graduation) or PG diploma (of min.02 years after graduation) in Management/ Supply Chain Management (SCM)/ Retail operations & Fashion Merchandise with specialization in Retail & Fashion Merchandise with minimum 55% marks from a recognized university / Institute. 2. preference will be given to the candidate those having doctoral degree in the area of RFM, Data Science & Business Analytics, Operations , SCM, Global Luxury brand Mgmt. etc. from a recognized university / Institute. | 1. Academic and/or Industry Experience of at-least 3 years in the field of Management/ Retail operations/ Retail & IT operations/ Supply Chain Management (SCM)/ Operations Management . 2. Academic experience, if any, should be of teaching in UG degree or higher academic courses in the aforementioned relevant fields. | 01 |

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| <p>School of LGAD (Leather Goods & Accessories Design)</p> | <p>Junior Faculty</p> | <p>B.Des.</p> | <p>Gen : 35 Yrs. OBC :38 Yrs SC/ST : 40 Yrs PWD : 45 Yrs</p> | <p>Candidate must be Proficient in leather goods and leather garments subjects, with expertise in different leather subjects. Ability to demonstrate practical skills required.</p> | <p>Essential:</p> <ol style="list-style-type: none"> 1. Master's Degree (of min. 02 years duration after Graduation) or PG diploma (of min. 02 years duration after Graduation) in Design/ Leather Design /Product Design, Manufacturing Leather goods & Accessories design with min. 55% marks from a recognized university / Institute, <p><u>or</u></p> <ol style="list-style-type: none"> 2. Master's Degree (of min. 02 years duration after Graduation) or PG diploma (of min. 02 years duration after Graduation) in any field from a recognized university / Institute, <p><u>and</u></p> <p>Bachelor Degree or Diploma (of min. 03 years duration) in in Design/ Leather Design /Product Design Leather goods & Accessories design with min. 55% marks from a recognized university / Institute</p> | <ol style="list-style-type: none"> 1. Academic and/or Industry Experience of at least 3 years in the field of leather goods 2. Academic experience, if any should be of teaching in UG degree or higher academic course. <p>Desirable</p> <ol style="list-style-type: none"> 1. Preference will be given to candidates who have hands on experience on design software's such as PHOTOSHOP, COREL, OPITTEX, TUKACAD, RHINOCEROS etc. 2. Candidates with Industrial experience in the relevant field of leather goods only will be given preference. | <p>01</p> |
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| School of Footwear Design & Production | Junior Faculty | New Product Development/ Design | Gen : 35 yrs. OBC :38 Yrs, SC/ST : 40 Yrs PWD : 45 Yrs | Candidate must be well conversant in Designing and pattern engineering of Various categories of Footwear (Classic/Sports/ Industrial/Safety/ Orthopaedic). Must have ability for critical analysis of footwear design and to demonstrate through practical work. | 1. Bachelors/Master's Degree (2 years after graduation) and 1 year diploma in Footwear manufacturing with specialization in Footwear Design /production with minimum 55% marks. 2. Bachelor's/Master's Degree (2 years after graduation) in Footwear Technology with specialization in Design with minimum 55% Marks | Academic and/or Industry Experience of at-least 3 years in the field of Design. Academic experience, if any, should be of teaching in UG degree or higher academic courses in the area of Design Desirable: 1. Candidate with design experience in Industry will be given preference 2. Preference will be given to candidate who have hands on experience on 2D or 3D design software like coral draw, Photoshop, Maya, shoe master, Crispin, solid works etc. | 01 |
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