

INTELLIGENT COMMUNICATION SYSTEMS INDIA LTD. (ICSIL)

(Joint venture of Telecommunications Consultants India Limited (TCIL), A Govt. of India Enterprise and Delhi State Industrial & Infrastructure Development Corporation Limited (DSIIDC), an undertaking of Delhi Govt.)
Administrative Building above Post Office, Okhla Industrial Estate Phase-III
New Delhi-110 020

Phone: 011 – 26929051

Sub.: Engagement of Advisor (Finance & Accounts) on Contract Basis

ICSIL intends to recruit Advisor (Finance & Accounts) purely on contractual basis for its Headquarter at New Delhi through **ONLINE APPLICATIONS**. Candidates are required to submit their applications on ICSIL website: WWW.ICSIL.IN

Opening time 11:00 AM on 20/04/2026

Closing time 11:00 AM on 10/05/2026

Note: Candidate may apply for any job through ICSIL website only after depositing one time registration fee of Rs. 590/- (Non-refundable).

1. Details of the Post

Particulars	Details
1) Name of the Post:	Advisor (Finance & Accounts)
2) Number of Posts:	01 (One)
3) Nature of Engagement:	Contractual
4) Initial Period of Engagement:	Six Months (further extension can be given for maximum up to 2 years including the initial 6 months period, based on performance and requirement in ICSIL subject to maximum 65 years of age.)
5) Place of Posting:	ICSIL HQ

2. Eligibility Criteria

Educational Qualification

- Qualified CA / CMA from Institute of Chartered Accountants of India / Institute of Cost Accountants of India

Experience

- The applicant should be a retired officer from Government / PSU / Autonomous Body having minimum post qualification experience of 30 years in Finance & Accounts functions.
- Candidates having experience in senior level positions in Finance, Accounts, Audit, Taxation, Budgeting and Financial Management will be preferred.

3. Key Responsibilities

The Advisor will assist the Finance & Accounts Division in the following areas:

1. Handling statutory compliances including GST, TDS and other applicable regulations.
2. Assistance in preparation and finalization of financial statements and accounts.
3. Coordination with internal auditors, statutory auditors and regulatory authorities.

4. Strengthening internal financial controls, accounting systems and compliance procedures.
5. Assistance in budget preparation, financial planning and financial analysis.
6. Review of accounting records, reconciliations and financial documentation.
7. Providing strategic financial advisory support to the management.
8. Any other Finance & Accounts related work assigned by the management.

4. Age Limit

The upper age limit of Advisor should not exceed 65 years with 6 months available from 1st June 2026. However in exceptional cases, the same can be extended with approval from Competent Authority & Board. Self-Sound health certificate shall also be taken from the advisor.

5. Remuneration

- **IDA Pattern / Officers from PSU:** The remuneration shall be paid all inclusive, equal to 50% of the last pay drawn (last Basic + last DA thereon). They shall not be entitled for increase in DA or revision in pay.
- **CDA Pattern/Officers from Govt.:** The remuneration of Govt. Officers shall be governed by Govt. Rules, and the consolidated remuneration all inclusive, shall be restricted to the difference between last pay drawn by him/her (last basic pay + CDA) and his/her pension + DA at the rate fixed at the time of hiring.

No additional allowances such as DA, HRA, Conveyance allowance, Telephone allowance etc. shall be admissible except for lunch coupon on attending the office. However, TA/DA for official travel, if any, shall be admissible as per company rules.

6. Selection Process:

The selection shall be based on:

- Screening of applications w.r.t. eligibility criteria
- Document Verification
- Interaction / Interview with the Selection Committee.

The decision of Intelligent Communication Systems India Ltd. shall be final in this regard.

7. General Terms & Conditions

- i. Candidates are advised to go through the link [How to apply for current Jobs](#) which is available on Current Job section under Career tab
- ii. Candidates are advised to enter complete details of their Educational Qualification (starting from high School To Highest level of qualification) and experience in their profile.
- iii. In order to apply for a post the candidate's profile must match the eligibility criteria mentioned in the advertisement for the post.
- iv. Candidates can update their profile.
- v. For queries/assistance in this regard, may please contact the below mentioned officer.

Front Desk Officer

Intelligent Communication Systems India Ltd.

Administrative Building, 1st Floor, Above Post Office,

Okhla Industrial Estate, Phase – III, New Delhi-110020.

Phone Number :- [011-40538951](tel:011-40538951)

- vi. The interested applicants are advised to go through the Eligibility Criterion carefully and ascertain themselves regarding their eligibility.
- vii. The engagement will be purely contractual and will not confer any right for regular appointment in Intelligent Communication Systems India Ltd..
- viii. The Advisor shall maintain confidentiality of official records and information.
- ix. The engagement may be terminated by either side with one month's notice or payment in lieu thereof.
- x. The management reserves the right to accept or reject any application without assigning any reason.
- xi. The selected candidate shall be required to comply with all applicable company policies and rules.
- xii. ICSIL does not guarantee deployment of all shortlisted candidates.
- xiii. No TA/DA will be provided to candidates for appearing for the Interaction/documents verification etc. when called.
- xiv. Candidates must produce original documents in respect of DOB, Qualification and Experience as per eligibility criteria on the date of document verification and interview/interaction otherwise they will not be allowed to appear in the interview/interaction.
- xv. The details of the candidate in the application form must be the same as mentioned in the certificate of Class 10th Certificate and PAN Card and Aadhar Card. In case the candidate has changed his/her name subsequent to Class 10th, the evidence to that effect should be furnished at the time of interaction/documents verification also.
- xvi. Canvassing/trying to influence ICSIL employees to secure the job in any manner shall disqualify the candidate.
- xvii. ICSIL has right to accept or reject the application(s) without assigning any reason thereof.
- xviii. ICSIL has the right to withdraw this advertisement at any time without any notice.
- xix. Candidate must furnish correct information regarding age, qualification and experience while submitting the form online.
- xx. Incomplete application shall be summarily rejected.
- xxi. Candidate must keep on watching our ICSIL website (www.icsil.in) for any Corrigendum/notification in respect of this vacancy.
- xxii. In case the information filled in online form is incomplete and not matching the prescribed criteria, their application will be rejected on the basis of form filled and ICSIL is not liable to call them for document verification/any round of screening thereafter.
- xxiii. In case at any stage of recruitment process the documents/information provided by the candidate is found fake or misleading his/her candidature is liable to be rejected.
- xxiv. Fifteen days salary to be deducted from the selected candidate as security deposit in two parts i.e. 50% in first month and 50% in second month. This shall be refunded to the candidate with saving bank interest as applicable after comply with following:-
 - o No Dues certificate is received from ICSIL.
 - o After completing contractual liabilities with ICSIL as per appointment letter.