



**Entrepreneurship
Development
Institute of India
Ahmedabad**

(<https://ediindia.org>)

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EDII INVITES APPLICATION FOR THE POST OF WARDEN (BOYS/GIRLS) FOR AHMEDABAD

Job Title: Warden (Boys)- 01, Warden (Girls) – 01

Location: Ahmedabad

Brief of Job Profile:

A committed and disciplined professional serving as the Warden for the hostels at Entrepreneurship Development Institute of India (EDII) shall be responsible for maintaining a safe, secure, and supportive residential environment for boys/girls' students / participants. With a focus on holistic development, the Warden shall ensure adherence to hostel rules, address student concerns, and promote a culture of respect, discipline, and well-being within the campus.

The warden shall work closely with the administration department to foster a positive living-learning atmosphere, and shall play an important role in mentoring boy/girl residents, managing hostel operation, and implementing safety protocols in line with institute guidelines.

Education Qualification & Experience:

- Graduation with 5 years of relevant experience. Out of which at least 03 years should be as an assistant at an educational institute in similar role.

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- Ex-Service / Ex Paramilitary personnel will be given preference.
- Working knowledge of computer
- Should have managed a hostel with an occupancy of at least 100 students/participants.

Key Competencies requirements:

- Ability to enforce rules and maintain discipline effectively.
- Understanding of safety and crises management protocols.
- Good administrative and organizational skills.
- Ability to communicate with young people with diverse backgrounds and resolve problems.
- ***The wardens have to compulsorily stay at the campus.***

Roles and Responsibilities:

- Hostel operations, room allotment, maintain all records of students from in to out, fees details, room details, gate pass etc.
- To maintain a ragging-free and friendly environment of the hostel.
- To maintain discipline and decorum in hostels and mess.
- To supervise the sports and cultural activities of the residents in the hostel.
- Responsible for mess activities, operations, and grievances.

Type of Employment: On a Contractual/ Regular Basis.

Remuneration: Between Rs. Seven to Ten Lakh per annum on CTC basis

EDII reserves the right to accept or reject any/all application(s) without assigning any reason(s) thereof.

How to apply: Please **click here (<https://erp.ediindia.org/en/jobs/detail/warden-march26-793>)** to apply on line. Please keep your CV ready in MS word format and a passport size photograph in JPG format for uploading. The last date for applying is **April 5, 2026**. *Applications received as per format will only be considered.*



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Resilient Leadership For Social Enterprise Management (<https://www.ediindia.org/wp-content/uploads/2024/08/Basic-AICTE-Atal-FDP.pdf>) Entr



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For the past four decades, the Entrepreneurship Development Institute of India (EDII) has been a beacon of innovation, excellence, and empowerment in the entrepreneurial landscape.

Important Links

Service Divisions(<https://ediindia.org/service-divisions/>)

80G, 12A, CSR, ISO Certificate & FCRA Registration (<https://ediindia.org/80g-12a-csr-fcra-registration/>)

Tender(<https://ediindia.org/tenders/>)

ERP System(<https://erp.ediindia.org/>)

Donation(<https://ediindia.org/donations/>)

Grievance Redressal(<https://ediindia.org/grievance-redressal/>)

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Useful Links

Programme Calendar(<https://ediindia.org/programme-calendar/>)

Library & Information Centre (<https://ediindia.org/library-information-centre/>)

Awards & Recognitions(<https://ediindia.org/awards-recognitions/>)

Related Websites/ Dashboards (<https://ediindia.org/related-websites-dashboards/>)

Blogs(<https://ediindia.org/blogs/>)

EDII Emissaries(<https://alumni.ediindia.org>)

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Location: Bhat, Gandhinagar (Dist) 382 428, Gujarat
(<https://>

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