

The willing and eligible volunteers who satisfy/abide by the above conditions have to submit their application in the prescribed proforma **ONLINE through LAN** on or before **25.03.2026 (Wednesday)** for which provision has been made under forms in LAN.

After filling up of the application, the candidates are required to take printout of the same and submit their applications duly affixing their signatures to their respective Controlling Officer/s. The Controlling Officer/s are required to forward all such applications of all these volunteering candidates in one bunch so as to reach Personnel Department by **25.03.2026(Wednesday)**.

It may please be ensured that the candidates apply for the above post only through LAN . Those applications which are not applied through LAN, not in the prescribed format and which are not forwarded by their respective Controlling Officer/s etc, will not be entertained in Personnel department under any circumstances.

It is reiterated that **25.03.2026(Wednesday)** is the last date for receipt of applications. In case of any failure either by the candidate or by the controlling officer to submit/forward the application forms of the candidates to Personnel department by the last date (ie) **25.03.2026(Wednesday)**, as per the procedure stated above, applications of such candidates will not be considered in the Personnel department under any circumstances.

Candidates have the option to answer in Hindi or in English in the written examination (CBT). In case, the candidates are willing to answer in Hindi, this office may please be advised in advance, but not later than **25.03.2026(Wednesday)**.

This may please be given wide publicity from amongst all the eligible staff and arrangements may also please be made to notify the staff who are on long leave, placed on sick list, proceeded on duty, training, etc. on the above subject. The responsibility of notifying the candidates rests with the Controlling Officers/Supervisors, under advice to this office.

This may please be treated as alert notice and volunteering staff should be ready to appear for the CBT examination (Computer/Tablet) as and when intimation is given by this office.

Supplementary examination:

The employees may please note that no supplementary examination will be held.

Note:- The Group 'C' para-medical staff who are borne on S.W. Railway cadre and RPF staff are not eligible to volunteer for this selection.

Encls: As above

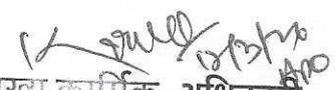

सहायक कार्मिक अधिकारी
ASSISTANT PERSONNEL OFFICER

No.RWF/TG-30/360 Dated 12.03.2026

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Copy for information to:-

PCME, PCEE, PCMM, PFA, PCE, PCMO, CVO, CME/Planning, CWE/A, CWE/W, CMM/RWF/YNK.
Secretary to GM, Dy. CVO, Dy. FA & CAO, Dy. CE, Dy.CEE/HQ, AED (M&C), All Dy.CMEs, Sr. SC, All Dy.CMMS/RWF/YNK.
Sr. EDPM/RWF/YNK - It is requested to upload the Notification in RWF LAN/Website.
All SPOs, SMMs, All Sr. AFAs, All SEEs, All WMs, Sr. RA, Sr. AFA (TO), CMTs/RWF/YNK.
AME/HQ, All AWMs, All AEEs, AMM/HQ/RWF/YNK.
All Senior Supervisors, Accounts, Civil Engg, Electrical, General Administration, Hindi Cell, Mechanical, Medical, Metallurgical, MIS Center, Security, Stores, Vigilance Cell /RWF/YNK They are requested to notify the eligible staff working under their control duly obtaining an acknowledgement from them, for having notified the same.
All Chief OSs, CSWIs, SWI/Staff Canteen/PB, SSE/TTC/RWF/YNK
Joint Secretary, Staff Council, RWF/YNK
President/AISCTREA/RWF Zone, General Secretary/AIOBCREA/RWF Zone
All Notice Boards.


कृते प्रधान मुख्याकार्मिक अधिकारी
for PRINCIPAL CHIEF PERSONNEL OFFICER

P R O F O R M A

Sub: Application for the post of Junior Engineer (Transport) (Ex-cadre) in Level-6 of RS (RP) Rules 2016 in reference to this office Notification No.RWF/TG-30/360 Dated 12.03.2026.

1. Name (in Block Letters)
2. Staff No.
3. Date of Birth
4. Date of appointment in Railways
5. Post held at present
 - a) Substantive
 - b) Officiating
6. Present Pay Band/Grade Pay
7. Educational qualifications
8. Whether belongs to SC/ST
9. Whether knowing driving.
10. Whether holding current Driving license-Yes/No
(Please enclose copy)
11. Details of First Aid Certificate and valid upto
12. Other details like Driving License and previous experience in dealing with R.T. Vehicles
13. Whether willing to take up written test in Hindi/English
14. Any other information, which the candidate would like to furnish.

I hereby declare that the above details given by me are true and to the best of my knowledge. I am aware that I am liable for disciplinary action for furnishing wrong information and concealment of facts, including forfeiture of my candidature for the above selection.

Signature :

Name :

Signature of the Controlling Supervisor :

Signature of the Controlling Officer :
office seal and Date

Forwarded to PCPO/RWF/YNK

Syllabus for the written test for the post of Junior Engineer (Transport) (Ex-cadre) in Level-6 of RS (RP)Rules 2016

1. Ability to make correspondence in English/Hindi, General Arithmetic and General Knowledge.
2. Basic Technical knowledge about operation and maintenance of R.T vehicles.
3. Motor vehicle Act, traffic rules and regulations.
4. General procedure for inviting tenders/ quotations and passing bills from the suppliers.
5. Railway Service (conduct) Rules, 1966 and Railway Servants' (Discipline and Appeal Rules), 1968.
6. Official Language Policy, Integrated Management Systems.

Duties attached to the post of Junior Engineer (Transport) (Ex-cadre) in Level-6 of RS(RP)Rules 2016

1. Maintenance of road transport vehicles of Genl. Admin and deploying drivers.
2. Checking of log book and control and ensure discipline of drivers.
3. Hiring of vehicles on regular as well as on need based by entering into contract.
4. Passing of bills connected with the transport and other arrangements made.
5. All correspondence with Road Transport authorities with regard to registration of new vehicles of RWF and also surrendering of registration in case of condemned vehicles etc.
6. Allotment of annual fuel quota to all road Transport vehicles.
7. Looking after the work of protocol Inspector/Staff and Welfare Inspector in their absence.
8. Any other work entrusted by GM/Secretary to GM/DGM.
