



**FINANCE DEPARTMENT  
TAMIL NADU INFRASTRUCTURE DEVELOPMENT BOARD  
INVITATION OF APPLICATIONS FOR THE POST OF ANALYST  
BY INDIVIDUAL APPLICANTS**

**1. About Tamil Nadu Infrastructure Development Board**

The Tamil Nadu Infrastructure Development Board set up under the Tamil Nadu Infrastructure Development Act, 2012 is the nodal agency for infrastructure development in the State of Tamil Nadu. TNIDB plays a critical role in infrastructure development in the State by facilitating project development in a seamless, efficient, and transparent manner. The TNID Act along with the Rules and Regulations thereof provides TNIDB with the necessary administrative authority and lay down a clear framework of processes and procedures to:

- Create an enabling and facilitative environment
- Identify, prioritise, and implement infrastructure projects
- Enable private sector participation where feasible

More about TNIDB can be found at [www.tnidb.tn.gov.in](http://www.tnidb.tn.gov.in)

**2. About Tamil Nadu Financial Data Analytics Unit**

The Finance Department of the Government of Tamil Nadu recognized that a comprehensive understanding and analysis of governance-related data is critical for effective and efficient fiscal management, sustainable planning, budgeting, and policy design. In this context, the Finance Department vide G.O. No. 211 dated 24<sup>th</sup> June 2024, created an institutional decision support system called the 'Tamil Nadu Financial Data Analytics (TN FDA) Unit'. The FDAU is operational and is currently working on multiple use cases with one Data Scientist and one Data Analyst on board.

The primary objective of the unit is to deliver advanced research and analytical work on financial (revenue, expenditure, debt, others) and non-financial data (outputs, outcomes), typically in the form of:

- Qualitative research on extant policies/ laws
- Designing of analytical frameworks for processing information and data
- Data-based diagnostics to determine causality and correlations
- Stress testing, simulations, and scenario-building
- Predictive analysis

**3. TNIDB invites qualified and experienced candidates to apply for the 'Analyst' position on a contractual basis for one year, extendable for a further one year:**

### **Analyst – 1 Position**

The Analyst will play a critical role in problem statement definition, background research and solution design, storyboarding, Visualization and presentation of output, and insights generation. The ideal candidate should have a strong background in policy research and/or data science. He/she is expected to have exposure to or experience of working with Government or quasi-Government bodies via projects, fellowships, consulting assignments, or other types of interfaces. Candidates with prior working experience in Public Finance and related fields would be preferred.

### **Job roles and responsibilities:**

- *Research and insights analysis*
  - Perform in-depth primary and secondary research into problem statements covering Government policies, laws, processes, and data systems, including benchmarking of key economic variables
  - Analyse qualitative and quantitative data from a range of literature to provide actionable insights for informed decision making
  - Actively carry out issue identification and analysis using secondary research and techniques such as root cause analysis, pattern analysis, among others to develop data frames and analytical solutions
- *Solution design*
  - Apply analytical frameworks for root cause analysis and solution framing. Collate information and data analytics into analytical frameworks and presentations for internal discussions, including storyboarding
  - Leverage working relationships with the FDAU Lead/ Data Scientist/ Economist and other stakeholders to determine data/ information gaps needs and pursue optimal methods for resolution
  - Provide input to the FDAU Lead on timelines, estimates, risks, deviations, and other challenges during planning and implementation of the project
  - Refine the insights basis feedback and prepare high-quality output for stakeholder presentations so it is accessible and actionable
  - Collaborate with IT and software development teams to integrate data engineering solutions with existing systems
  - Develop and maintain metadata, data models, data mapping, and transformation documentation to ensure accuracy and consistency over time
- *Project Execution / Implementation*
  - Perform the project delivery tasks as assigned and overseen by the FDAU Lead and identify risks or dependencies as they arise through the project lifecycle

- Execute and manage multiple tasks and take-up project execution, stakeholder management, and research simultaneously
- Present / assist the FDAU in presenting the outputs and findings
- Document functional requirements, business processes, use-cases, and other project artefacts
- Stakeholder management: Manage and follow up with stakeholders from government and quasi-government officials at all levels
- Conduct workshops /training to functional users, where applicable

### **Educational Qualifications and Experience**

- ***Education***

- Bachelor's/Master's degree in Economics, Statistics, Public Policy, Development Studies, Social Sciences, Engineering, and other related degrees
- Proficiency in Data analysis tools
  - Data analysis: Strong skillset in MS Excel/Google sheets and Python/ R/ STATA for data analysis and visualization
  - Data Visualization: Good knowledge in PowerBI/Tableau/ Google Looker Studio for Dashboard preferred
  - Presentation: Ability to make presentable slides using Microsoft PowerPoint / Google Slides.
- Familiarity and Experience in working with AI tools for data extraction, presentation, synthesis, literature review etc., are preferred
- Knowledge of Remote sensing tools (ArcGIS / QGIS) – preferred
- Knowledge of any other productivity tools is a bonus

- ***Experience & Expertise***

- 3-5 years of proven experience in projects/ assignments related to Government/ semi-government/ Government Consulting/ non-profit Advisory roles is preferred
- Experienced in policy-related primary and secondary research, with significant usage of large data-sets and data-analysis tools
- Experienced in dealing with stakeholders of governance at various levels or have worked in Government related projects.
- Assisted or have independently written high-quality reports and presentations
- Travelled to field sites, interacted/ interviewed focus groups, conducted meetings and trainings

- ***Personal Characteristics and Desired Qualities***

- Ability to build and maintain positive and collaborative relationships within the team

**P.T.O.**

- Interest to work in a government setting and engage with governmental and para-statal stakeholders with minimal guidance
- Enterprising attitude and keenness to forge relationships with second and third level government functionaries
- Keenness to explore and deep-dive into problem statements, including the legal, social and economic aspects
- Ability to set priorities, plan timelines and meet deadlines
- Detail-oriented and ability to manage multiple concurrent tasks
- Intellectual curiosity and ability/willingness to constantly learn
- High ability to collaborate and actively listen to others, understanding and valuing others' views
- Public-spirited and generous temperament
- Stay abreast of industry trends, emerging technologies, and best practices in governance systems
- Knowledge of Tamil (Spoken) preferred

**4. Remuneration:**

Remuneration would be based on similar roles in other public organizations.

**5. Last Date for Submission:**

All applications shall be sent by email to [soinfra.findpt@tn.gov.in](mailto:soinfra.findpt@tn.gov.in), [fininfracell@gmail.com](mailto:fininfracell@gmail.com) and through post to the undermentioned address in the prescribed format.

**6. Interested candidates are requested to submit their application <[here](#)>**

**The Chief Executive Officer,  
Tamil Nadu Infrastructure Development Board,  
3<sup>rd</sup> Floor, Tower-II CMDA Building  
Egmore, Chennai-8  
Last date for receipt of application is 13/04/2026.**