



Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER)

Dhanvantri Nagar, Puducherry-6



Advt. No: JIP/MED/VENKAT/2026/AMSP-II/PTS-II

Date: 24th February 2026

Advertisement for Recruitment to Project Post of Project Technical Support - II (on Contract Basis)

Applications are invited from eligible candidates to work on the following post on a contract basis in ICMR funded *ad hoc* Project “**Implementation of AMSP in various Tertiary care centers across India**” at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry, as per the details below.

Name of post (number)	Project Technical Support – II (PTS-II) – ONE post
Likely duration	4 Months. May be extended to next year.
Consolidated remuneration	Rs 20,000/- + 20% HRA (no other allowances are payable)
Project title	Implementation of AMSP in various Tertiary care centers across India
Funding Agency	Indian Council of Medical Research (ICMR)
Project investigator (PI)	Dr. Venkateswaran, Professor of Medicine
PI's department	Department of Medicine
Nature of work/responsibilities and expectations	The candidate is expected to enter patient's antibiotic, lab and pharmacy data in AMS portal, check data for errors and maintain daily logs and digital records also assist in preparing monthly reports. The candidate is also expected to have basic computer skills and willingness to work with clinical teams and follow protocols.
Eligibility criteria (Qualifications and Experience)	<p>A. Essential: Three-year Graduate degree from a recognized university</p> <p>B. Desirable:</p> <ol style="list-style-type: none">Degree in Computer Science/Computer Application/Information Technology.Working knowledge in MS office (Excel and Word), Google Docs, Windows.Any experience in clinical research projects with data entry and record maintenance.Typing Skills: Should have passed a Speed test of not less than 15000 key depressions per hour.Qualification in PGDCA, stenography, maintenance of accounts/cashbook ledgers, and experience in e-mailing and drafting letters will be a major advantage. <p>Maximum Age Limit: Not exceeding 35 years as on 11th March, 2026 (Wednesday – The last day of Application)</p>



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सत्यमेव जयते

SELECTION PROCEDURE: Eligible & interested candidates who agree to the terms and conditions (*mentioned below*) may register online using the online registration link given below by 6 PM of 11th March, 2026. Keep a scanned copy of the filled-in application and supporting documents as a single PDF file of size not more than 2MB, ready before starting your online registration. Application format is attached herewith. Also, the above PDF document should be emailed to jipmeramp@gmail.com, by 6 PM of 11th March, 2026. The applicants will be screened and shortlisted based on the details furnished in the application, and the documentary proof provided by email. The list of eligible candidates thus shortlisted will be displayed on the JIPMER website by 16th March, 2026. The shortlisted eligible candidates will also be intimated by email. They have to report on 23rd March, 2026 (Monday) by 8.00 AM with their filled-in applications along with other relevant documents at the designated venue for document verification (*as mentioned below*). After document verification, all eligible candidates will have to appear for a written test. Based on the performance in the written test, the top 5 (Five) candidates will be shortlisted to appear for personal Interview on the same day. List of candidates shortlisted for personal interview will be displayed in the Departmental Notice Board at 2 PM. The final merit list will be drawn after the Interview, with the selected candidate and wait listed candidates, based on application, written test and interview. The final merit will be published on the JIPMER website by 25th March, 2026. The same will be valid for one year from the date of publications of results. The details of registration, application, written test and interview are given below.

Online Registration	<i>Last date</i>	11 th March, 2026 (Wednesday) 6:00 PM.	
	<i>Link</i>	https://forms.gle/JgCojkHw5txCgsuU9	
Online Application	<i>Last date</i>	11 th March, 2026 (Wednesday) 6:00 PM.	
	<i>Email</i>	jipmeramp@gmail.com	
	<i>Instructions</i>	<ul style="list-style-type: none">• Please mention 'Subject' as 'Application for the PTS-II post'.• Name the PDF file as: "Candidate name_Post-name_Year_Application". e.g. "JaiSreeRam_Project_Technical_Support-II_2026_Application".	
Written Test & Interview	<i>Date</i>	23 rd March, 2026 (Monday)	
	<i>Venue</i>	Lister Theatre, III Floor, Institute Block, JIPMER	
Certificate Verification	<i>Time</i>	08.00 AM onwards on 23 rd March, 2026 (Monday) The candidates, who report after 9:30 AM will not be considered.	
	<i>List of documents</i>	<ul style="list-style-type: none">• Filled-in Application form• Academic Qualification Certificates• Experience certificate• Certified Skills	<ul style="list-style-type: none">• Valid Photo ID and Address proof• Birth certificate / Proof of DOB• Community certificate (SC/ST/OBC only)• Résumé and Reference letters
Written Test	<i>Time</i>	10:00 AM onwards of 23 rd March, 2026 (Monday)	
	<i>Questions</i>	MCQs and Short Notes: <i>On MS Office including Excel & Word, Google Spreadsheet and Docs, Windows OS, basic calculations, research ethics.</i>	
Personal Interview	<i>Time</i>	02:30 PM onwards of 23 rd March, 2026 (Monday)	
	<i>Questions</i>	Previous work experience, MS Office including Excel & Word, Google Spreadsheet and Docs, Windows OS, record maintenance and documentation, research ethics, hospital information system, email and communication skills.	



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TERMS AND CONDITIONS:

1. This position is purely on contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time. Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at discretion of the Principal Investigator. If performance of the appointee is not found satisfactory by the Principal Investigator, then appointment can be terminated without assigning any reason with one-month notice.
3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organization. The experience should have been gained *after acquiring the essential qualification*. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
4. The appointee shall be on the whole-time appointment of the JIPMER and shall not accept any other assignment, paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of contract.
5. Valid email ID and mobile number are compulsory.
6. Consolidated salary of the post may vary from time to time. No other allowance/facilities other than consolidated salary shall be extended. The appointee shall perform the duties as assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowances will be admissible in case of such assignment.
7. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. Only shortlisted candidates will be called for a written test and/or interview. Decision of the Principal Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. Incomplete applications and applications that are not in the prescribed format and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs with the application form. *However, applications with CV alone and without the prescribed application form and relevant certificates will be rejected.*

Interviews for the post will be conducted in-person only.

Date and time of interview will be **23rd March, 2026 (Monday), 02:30 PM.**

For clarifications, if any, contact: jipmeramsp@gmail.com

Dr. Venkateswaran R,
Professor, Department of Medicine, JIPMER,
Puducherry-605006.



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APPLICATION for the post of **PROJECT TECHNICAL SUPPORT – II**

For the Project: IMPLEMENTATION OF AMSP IN VARIOUS TERTIARY CARE CENTERS ACROSS INDIA

'Fill in with Block Letters with BLUE PEN – printed in A4 size paper'

1. Applicant's name		2. Affix your recent Passport size Photo (Do not staple)
3. Father's name		
4. Date of Birth dd/mm/yyyy)		
5. Age as on 11 th March 2026 (last date for application)	_____ years _____ months _____ days	
6. Sex (male/female/other)		
7. Married/unmarried		
8. Nationality		
9. Religion		
10. Whether SC/ST/OBC/PH		
11. Address for Communication (including PIN)		
12. Mobile number		
13. Email ID		
14. Have you ever been convicted by a court of law or is any criminal case / disciplinary action/vigilance enquiry pending against you? If yes, provide/attach details.		
15. Language proficiency	Converse	
	Read	
	Write	



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16. Educational Qualifications: (Enclose self-attested photocopies)

Qualifications (from SSLC/Matriculation onwards)		Board/University	Year of Passing	% Marks	Subjects
1	Tenth or equivalent				
2	Higher Secondary (12 th)				
3	Degree				
6	Any other skills (specify)				

17. Details of Previous work experience (if any): (Attach proof of work)

	Employer	Designation	From (date)	To (date)	Duration (yrs, months, days)	Nature of duties
1						
2						

18. Reference letters / Testimonials from Employer and/or Faculty (OPTIONAL):

A. _____

B. _____



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19. Describe your work Experience:

A. _____

B. _____

Check List: (All the following Certificates must be produced during document verification in the following order)

Filled-in application form (prescribed format)	
Valid Photo ID & Address proof (Any copy of Aadhaar / Voter ID / Passport / Driving License)	
Certificate in support of age (Tenth equivalent / High School Certificate / Birth Certificate)	
Community certificate (SC/ST/OBC only)	
Degrees (Academic Qualification Certificates)	
Experience certificates	
Reference letters (Optional)	
Résumé (Curriculum vitae)	



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DECLARATION BY THE APPLICANT

Application for the post of **PROJECT TECHNICAL SUPPORT – II**

I, _____, wish to apply for the above contract post in an extramural research project, and hereby declare that all the statements made in this application are true, complete, and correct to the best of my knowledge and belief. I understand that if any information is found false, incorrect or ineligible and detected before or after the selection process, my candidature or employment will be terminated. Further, I declare that I have gone through the terms and conditions of the appointment. I will abide by the same and I understand that through applying, qualifying or engagement on this position, I will have no claim against any regular position at JIPMER, Puducherry.

Place: _____

Date: _____

(Signature of the Applicant)

NAME: _____
(in block letters)